

Notice of meeting and agenda

The City of Edinburgh Council

10.00 am Thursday 22 September 2016

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 The City of Edinburgh Council of 25 August 2016 (circulated) – submitted for approval as a correct record

5. Questions

- 5.1 By Councillor Mowat – Weed Spraying – for answer by the Convener of the Transport and Environment Committee

Note: This question was continued from the Council meeting on 25 August 2016.

- 5.2 By Councillor Corbett – City Chambers Quadrangle – for answer by the Convener of the Finance and Resources Committee
- 5.3 By Councillor Burgess – Waste and Recycling Collection Service – for answer by the Convener of the Transport and Environment Committee
- 5.4 By Councillor Booth – Littering and Dog Fouling – for answer by the Convener of the Transport and Environment Committee

6. Leader's Report

- 6.1 Leader's report

7. Appointments

- 7.1 Appointments to Outside Organisations – report by the Chief Executive (circulated)

8. Reports

- 8.1 Locality Improvement Plans 2017-2022 – report by the Executive Director of Place (circulated)
- 8.2 Energy for Edinburgh - Board of Directors – Appointment – report by the Executive Director of Place (circulated)
- 8.3 Conference Invitation – “Local Government: Leading Reform” – COSLA and Improvement Service Annual Conference & Exhibition 2016 (6-7 October 2016) - report by the Chief Executive (circulated)

9. Motions

- 9.1 If any

Kirsty-Louise Campbell

Interim Head of Strategy and Insight

Information about the City of Edinburgh Council meeting

The City of Edinburgh Council consists of 58 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail allan.mccartney@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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The City of Edinburgh Council

Edinburgh, Thursday 25 August 2016

Present:-

LORD PROVOST

The Right Honourable Donald Wilson

COUNCILLORS

Elaine Aitken
Robert C Aldridge
Norma Austin Hart
Nigel Bagshaw
Jeremy R Balfour
Gavin Barrie
Angela Blacklock
Chas Booth
Mike Bridgman
Steve Burgess
Andrew Burns
Ronald Cairns
Steve Cardownie
Maureen M Child
Bill Cook
Nick Cook
Gavin Corbett
Cammy Day
Denis C Dixon
Marion Donaldson
Karen Doran
Paul G Edie
Catherine Fullerton
Nick Gardner
Joan Griffiths
Paul Godzik
Bill Henderson

Dominic R C Heslop
Lesley Hinds
Sandy Howat
Allan G Jackson
Karen Keil
David Key
Richard Lewis
Alex Lunn
Melanie Main
Mark McInnes
Adam McVey
Eric Milligan
Joanna Mowat
Gordon J Munro
Jim Orr
Lindsay Paterson
Ian Perry
Alasdair Rankin
Vicki Redpath
Lewis Ritchie
Keith Robson
Cameron Rose
Frank Ross
Jason G Rust
Alastair Shields
Stefan Tymkewycz
Norman Work

1. Minutes

Decision

To approve the minute of the Council of 30 June 2016 as a correct record.

2. Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

3 Leader's Report

The Leader presented his report to the Council. The Leader commented on:

- The success of the public sector school exam results - congratulations
- The success of Edinburgh's festivals - congratulations
- Thank you for messages received on his announcement not to stand for re-election in 2017
- Councillor Mark McInnes on being appointed to the House of Lords - congratulations
- Lord Provost's recent marriage - congratulations

The following questions/comments were made:

- | | |
|---------------------|---|
| Councillor Rose | - Congratulation to Lord Provost on recent marriage |
| | - Resignation of Councillor Burns |
| | - Welcome to the successful Shalom festival |
| Councillor Burgess | - Congratulation to Lord Provost on recent marriage |
| | - Resignation of Councillor Burns |
| | - Condition of Local Government at present |
| Councillor Aldridge | - Congratulation to Lord Provost on recent marriage |
| | - Congratulations to Councillor Mark McInnes |
| | - Proposed Boundary Commission changes |
| | - Good quality primary health care – shortage of GP's |
| Councillor Ross | - Quality of City's workforce – reduction of non-EU graduates remaining with in the City – possible extension of the pilot scheme for post graduate visas |
| Councillor Child | - Charter for Involvement |

- | | |
|----------------------|--|
| Councillor Cardownie | <ul style="list-style-type: none"> - Congratulation to Lord Provost on recent marriage - Former Councillor Moira Knox - appreciation - 25 years of independence of the Ukraine – hopes for a peaceful resolution to the latest conflict |
| Councillor Aitken | <ul style="list-style-type: none"> - Boroughmuir High School – congratulations on school exam results - Boroughmuir High School – new school – handover date delay |
| Councillor Main | <ul style="list-style-type: none"> - How Safe is My School – documentary – independent inquiry |
| Councillor Work | <ul style="list-style-type: none"> - City of Edinburgh Council – “Carer Positive-Engages” status award |
| Councillor Tymkewycz | <ul style="list-style-type: none"> - Show support for law abiding communities living in the City |
| Councillor Ritchie | <ul style="list-style-type: none"> - Resignation of Councillor Burns - Bòrd na Gàidhlig |
| Councillor Lewis | <ul style="list-style-type: none"> - Resignation of Councillor Burns - Opening of the Oriam - Opening of the International Culture Centre |
| Councillor Jackson | <ul style="list-style-type: none"> - Former Councillor Moira Knox - appreciation |
| Councillor Day | <ul style="list-style-type: none"> - Appreciation of staff leaving the Council through VERA - Appreciation to Alastair Ramage, Housing Service |
| Lord Provost | <ul style="list-style-type: none"> - Officers and members choosing to leave in the forthcoming months – appreciation for service to the Council - Former Councillor Moira Knox – appreciation and condolences - Thanks for good wishes on recent marriage |

4. Appointments to Committees

The Council had made appointments to Committees, Boards and Joint Boards for 2016/17.

Resignations had been received from Councillor Shields from the Governance, Risk and Best Value Committee and Councillor Edie in his role as Scottish Liberal

Democrat Group leader and membership of the Corporate Policy and Strategy Committee. Councillor Aldridge had taken over responsibility as SLD Group Leader.

Decision

- 1) To appoint Councillor Aldridge a member of the Corporate Policy and Strategy Committee in place of Councillor Edie.
- 2) To appoint Councillor Edie to the Governance, Risk and Best Value Committee in place of Councillor Shields.

(References – Act of Council No 4 of 2 June 2016; report by the Chief Executive, submitted)

5 Appointments to the Boards of Edinburgh International Festival Society and Transport for Edinburgh

The Council had made appointments to outside bodies for 2012-2017.

Councillors Munro and Mowat had now resigned from the Board of the Edinburgh International Festival and the Board of Transport for Edinburgh, respectively, and the Council was invited to appoint members in their place.

Decision

- 1) To appoint Councillor Redpath to the Board of Edinburgh International Festival Society, replacing Councillor Munro who had served the maximum term of office on the Board.
- 2) To note that the Edinburgh International Festival Society would now replace Councillor Munro on the Board of Edinburgh Festival Centre Limited and that the appointment would be reported back to Council for confirmation.
- 3) To note that Councillor Howat had been appointed by the Edinburgh International Festival Society to the Board of Edinburgh Festival Centre Limited and confirm his appointment.
- 4) To appoint Councillor Whyte to the Board of Transport for Edinburgh following the resignation of Councillor Mowat.

(References – Act of Council No 2 of 24 May 2012; Act of Council No 10 of 24 October 2012; report by the Executive Director of Place, submitted.)

6. Governance: Operational Governance Framework – Annual Review 2016

Details were provided on the outcome of the annual review of the key documents that supported internal controls, accountability and transparent operation of the Council together with proposed changes to ensure that the key operational governance documents were comprehensive, relevant, up-to-date and supported good governance.

The Finance and Resources Committee had also referred a report on proposed revisions to the Terms of Reference and Delegated Functions of the Property Sub-Committee.

Decision

- 1) To repeal the existing Procedural Standing Orders for Council and Committee Meetings, Committee Terms of Reference and Delegated Functions, Member-Officer Protocol and Regulations for the Appointment of Religious, Teacher and Parent Representatives and approve in their place Appendices 2-6 in the report by the Chief Executive, such repeal and approval to take effect from 29 August 2016.
- 2) To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the documents set out in Appendices 2-6 of the report as might be necessary to implement the decision of the Council in relation to the report and to produce a finalised version of the documents, making them available to members for information ahead of publication.
- 3) To note that the Scheme of Delegation had been reviewed in February 2016 to take into account the revised council management structure and that further work was required to identify necessary updates or legislative changes and an additional report would be presented to a future Council meeting.
- 4) To approve the revised remit of the Property Sub-Committee.

(References – Finance and Resources Committee 18 August 2016 (item 21); report by the Chief Executive, submitted; referral report from the Finance and Resources Committee, submitted.)

7. Treasury Management Annual Report 2015/16 – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on Treasury Management Activity in 2015/16.

Decision

- 1) To approve the Treasury Management Annual Report 2015/16.
- 2) To refer the report by the Acting Executive Director of Resources to the Governance, Risk and Best Value Committee for scrutiny.

(References – Finance and Resources Committee 18 August 2016 (item 15); referral report from the Finance and Resources Committee, submitted.)

8 Revenue Monitoring 2015/16 – Outturn Report – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on the provisional 2015/16 revenue outturn position to the Council based on the unaudited financial statements.

Decision

- 1) To approve the use of £0.5 million of the underspend to be set aside for property repairs.
- 2) To approve the use of funds and Capital Fund, as proposed in the report.

(References – Finance and Resources Committee 18 August 2016 (item 11); referral report from the Finance and Resources Committee, submitted.)

9. Revenue Monitoring 2016/17 – Month Three Position

The Finance and Resources Committee had referred a report on the projected month three revenue monitoring position to the Council, based on period two data.

Approval was sought to accelerate into 2016/17, a payment of an element of the Communities and Families approved grant to the West Granton Community Trust.

Decision

To approve the acceleration into 2016/17 a payment of an element of the Communities and Families approved grant to the West Granton Community Trust.

(References – Finance and Resources Committee 18 August 2016 (item 2(b)); referral report from the Finance and Resources Committee, submitted.)

10. Strategic Development Plan 2

The Planning Committee had referred a report on the proposed Strategic Development Plan and Action Programme for Edinburgh and South East Scotland to the Council for approval.

Motion

To approve the Strategic Development Plan Phase 2 Proposed Plan and Action Programme for publication for representations.

- moved by Councillor Perry, seconded by Councillor Lunn

Amendment

- 1) To approve the Strategic Development Plan Phase 2 Proposed Plan and Action Programme for publication for representations.
- 2) To welcome:
 - a) the recognition of the need and demand in Edinburgh for affordable housing and the ambition to ensure that half of new housing was targeted at householders who could not afford market prices;
 - b) the priority given to brownfield sites over peripheral greenfield sites for development;
 - c) the significant rail improvements outlined;
 - d) the major upgrades to walking and cycling infrastructure and public transport provision; and
 - e) the green networks which would provide habitat, active travel routes and greenspace links.
- 3) To note unresolved concerns over:
 - a) the unnecessary amplification of the housing supply targets to give a "generosity" allowance of 10% which simply put greater pressure on greenbelt and greenfield sites and diverted attention away from the need to bring hoarded land and unused property into use;
 - b) the significant number of road and junction developments outlined which would inevitably lead to greater traffic levels with the associated pollution, congestion, air quality and health problems and undermine the plan's stated aim to reduce carbon emissions and promote sustainable development;

- c) the lack of safeguards against fracking and the insufficient nature of the reference to the Scottish Government's moratorium as protection against test drilling and exploration which in itself could have a significant impact on communities.

- moved by Councillor Bagshaw, seconded by Councillor Burgess

Voting

The voting was as follows:

For the motion	-	49 votes
For the amendment	-	6 votes

Decision

To approve the motion by Councillor Perry.

(References – Planning Committee 11 August 2016 (item 2); referral report from the Planning Committee, submitted.)

11. Emergency Motion by the Lord Provost – 2016 Olympic Games

The Lord Provost ruled that the following item, notice of which had been given at the start of the meeting, be considered as a matter of urgency to allow the Council to give early consideration to this matter.

The following motion by the Lord Provost was submitted in terms of Standing Order 16:

“This Council agrees to congratulate all athletes of Team GB - in particular those with links to Scotland and to this city - on an outstanding, historic performance at the 2016 Olympic Games in Rio de Janeiro. The City also wishes the best of luck to the Team GB Paralympian athletes still to compete.

This Council welcomes the news of SportScotland's fitting celebrations for those athletes from all over Scotland. We ask SportScotland to consider working with the Council to extend these homecoming celebrations to include a public show of appreciation in the streets of the Capital City, for example an open top bus parade, in addition to their planned celebrations at Oriam.”

Decision

To approve the motion by the Lord Provost.

Appendix 1

(As referred to in Act of Council No 2 of 25 August 2016)

QUESTION NO 1

By Councillor Corbett for answer by the Convener of the Health, Social Care and Housing Committee at a meeting of the Council on 25 August 2016

Question

Given the Council decision to cease providing a repair service for stair-lighting what range of feedback has been received from residents and what action has been taken to address residents' concerns.

Answer

The Council issued 70,000 letters to owners regarding the changes to the stairlighting service. Around 200 enquiries have been received, which is 0.3% of the total. The majority of enquiries have been around the reason and basis for the Council decision. A number have requested that the Council provide Electrical Installation Condition Reports (EICR), however as the Council has never owned the stairlighting installations these have always been the responsibility of the owners.

Other enquiries have requested details of current fittings and the option to change these. These have been answered to owners' satisfaction. Enquiries have also sought access to the stairlighting installation, people have been advised this can be done by a reputable electrical contractor and for safety reasons this has not been provided directly.

All owners have been signposted to Trusted Traders when seeking to identify a contractor to carry out any Maintenance or Repairs on their behalf.

We have also received a number of letters thanking us for our communications on this matter informing them of the changes in service provision.

**Supplementary
Question**

For the benefit of the webcast, I asked about feedback on the Council's decision to cease providing a repairs service to stair lighting in communal stairs. Lord Provost, I thank the Convener for the answer. I'll remind members that the budget decision from which this stems – the Green Group proposed an alternative, that the stairlighting service be continued, that householders be charged for the service which would have met the budget objective of saving money, but also ensure that the repair service stay in place and of course the economies of scale in providing that service. As it stands, Lord Provost, we approach the autumn and then the winter with the prospect of some stairs being plunged into darkness as repairs simply go undone.

So, the supplementary I guess would be will the Convener commit to review the service in light of experience and look at the options again for ensuring that Edinburgh's communal stairs are provided with safe and repairable stair lighting.

**Supplementary
Answer**

Can I thank Councillor Corbett for his follow up question. For the benefit of the webcast there was a full answer provided which you've maybe not read. The Council refers all these on to Trusted Traders so there's an option for people to link on to that website to get approved traders to fix any of the repairs in this. In the wintertime there's nothing going to happen, all the lights are not going to close down and go off in winter and should there be a catastrophic failure of all the lights in the stair going down then the Council's emergency service can still be applied to that.

QUESTION NO 2

By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 25 August 2016

Question

How many complaints have been received about:

- (i) missed waste or recycling bin collections and
- (ii) overflowing bins, over each of the last two years?

Answer

Our systems do not currently allow us to distinguish between missed bins and overflowing bins. As such, any overflowing bins are also classed as missed bins.

Between July 2014 and July 2015 there were 40309 missed bin complaints and between July 2015 and July 2016 there were 53862. The figure of 53862 equates to around 0.2% of the number bins that are scheduled for collection.

It should be noted that duplicate reports are included in these figures. In addition, it should also be noted that the number of bins which are collected was increased significantly through the rollout of the new kerbside collection service over the past 24 months.

Officers are continuing to work to improve this situation and are acutely aware that there need to be significant improvements made in this area. Throughout September, a new route management system will be trialled in waste collection with the aim of contributing towards this reduction.

I have also met Senior Officers to discuss reporting systems and feedback to residents who have contacted the Council re service complaints. I have also requested that a report be submitted to the next meeting of the Transport & Environment Committee on further actions required to improve these systems.

Supplementary question

I thank the Convener for her answer. For the benefit of the webcast I asked the Convener about the number of missed bin collections in Edinburgh and the answer was that the missed collections have increased by a third since the previous year to more than 50,000 in the last year. Whilst I acknowledge that this is a small percentage of overall collections, the Convener will know from her own in-box that there is consistent service failure right across the Capital. The Convener has actually effectively asked what my supplementary was going to be as to what is being done about it and I note the intention to introduce a new route management system and that she has met with senior officers to examine complaints from members of the public.

Can I just have the Convener's reassurance that this issue is at the top of her agenda and that she will be doing all she can to sort the problem out?

Supplementary Answer

Thank you for the question. I think that at the moment the number of complaints we have is unacceptable, and we discuss it probably, myself and Councillor McVey discuss this on each of our one to one meetings with the Head of Waste and also with the Director and to me there's three parts to this:

One is that we don't want any complaints in the first place and how do we address that and how do we get low numbers of complaints because that's the key issue and how we provide the most efficient service possible.

Secondly if we do get complaints what's the response and I know that's a frustration for a lot of people about the response and how we deal with that response and that's why we have had meetings regarding the reporting system, and the feedback and how people get that and I will report to the Transport and Environment Committee at the next meeting - not this one but the next one after that.

Also one of the issues is about review. What you will find is often, and Councillors will know this and many of the Councillors copy me in, it's often repeat, it's the same individual household, the same person, same individual

**Supplementary
Answer**

household who would seem to repeat to getting that same service which is not good enough and how do we deal with that and how do we address that or if it's a certain area, a certain street.

So I can assure you it's at the top of my agenda and we only met yesterday with the Head of Waste to discuss this and what we're looking for is to put out a briefing note to all Councillors which will say here's the changes that have come about in trade waste and manage weekly collections, recycling, all of that, but here's the challenges and here's the action and strategy we're looking for and the action we're going to take in terms of the issues, whether it's fly-tipping, whether it's communal bins etc and here's the action that we want officers to take.

So hopefully we can get that out to all elected members so they know here's the changes we've made, and what's the results of those. Secondly how we're going to deal with the issues that are still outstanding, whether that's gull proof bags which I think is an issue as well in some of our areas and whether that's working correctly - we need to look at.

So there's a number of issues we'll send that to all Councillors so you know that we are taking action and we are trying to get the best service possible and for the residents of Edinburgh.

QUESTION NO 3

**By Councillor Main for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 25 August 2016**

On 26 August 2014 Transport and Environment Committee approved changes to the Events Manifesto, including the following paragraphs:

b) space in the Meadows is tendered during the August summer festivals for a period of up to 23 days of performance (plus set up and take down operations); recognising the importance of the location to the City's summer festival activities. However, any applications out with that timescale will be considered on their individual merits.

c) The Council will expect an increased financial return on use of this space, and will invest any additional income secured into the infrastructure, features and facilities of the Meadows and Bruntsfield Links.

- Question** (1) What was the financial return on the use of the Meadows for the Festival period in 2015?
- Answer** (1) Income from the 2015 Festival period was £34,826 for the Circus Hub and £7238 for the Festival Funfair.
- Question** (2) What investment from the 2015 summer income has been made to the infrastructure, features and facilities of the Meadows and Bruntsfield Links? Please provide details of the items and the individual amounts invested.
- Answer** (2) All income as referred to above was invested in the Meadows and Bruntsfield Links. This income was included in total investment as detailed below.

- £4,826 to cover overtime for Park Rangers during August.
- £27,500 Wall Repairs
- £75,000 Footpath Upgrades (Jawbone Walk & Coronation walk)
- £75,000 Boroughloch Walk Cycle Path Upgrade
- £1500 New notice board Leamington Walk
- £1000 Bulbs
- £2500 New seats
- £500 Golf interpretation panel
- £7000 Playpark improvements
- £22,361 Tree planting/works

Total = £217,187

QUESTION NO 4

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 25 August 2016

Question

Please provide details of when and where weed spraying was carried out in the City in calendar year 2016 and which areas were sprayed.

Answer

As Councillors will be aware the Council has agreed a new structure involving four localities rather than the previous six neighbourhoods. Unfortunately because of this change we have been unable to collate this information from across each of the four localities in a consistent format.

Arrangements are in place to provide details direct to Councillor Mowat by 31 August.

Supplementary Question

You will be aware from the answer that unfortunately the Department isn't and the Convener isn't in a position to provide me with an answer at this point. Given the interest in weed spraying and whether and when and where it's been carried out, can I ask rather than this information come to me privately on the 31 August 2016, this question be carried over to next month's agenda so that the response is publicly available to everyone on the agenda for full Council next month.

Supplementary Answer

I'm quite happy to do that. What I was doing was pursuing, just so that people are aware for the answer is that one of the issues is that we've changed from six neighbourhoods to four areas and what we're trying to do is to get consistent reporting and that's a big change that's happened over particularly the last months but the last few weeks, different officers etc. I was trying to get an answer as quickly as possible and that was why next Wednesday was given for that, but I'm happy for that information, that will probably give the officers a bit longer, for what it's about so it looks consistent, it's the same for each of the areas I think that's quite important that we do that. I'm happy for, if it's okay I assume, to put that up for the same question perhaps and just give the detailed answer for everyone.

Item no 5.1

QUESTION NO 1

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 September 2016

Question

Please provide details of when and where weed spraying was carried out in the City in calendar year 2016 and which areas were sprayed.

Answer

Item no 5.2

QUESTION NO 2

By Councillor Corbett for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 22 September 2016

Question

What are the expectations about permitted vehicle access to the city chambers quadrangle and how is that monitored and implemented in practice?

Answer

Item no 5.3

QUESTION NO 3

By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 September 2016

Question

Further to the answer to my written question no.2 at the Council meeting of 25 August 2016, can the Convenor

- a) Provide a breakdown in each council ward of the number of missed bin collections in the period July 2015 to July 2016.
- b) Outline what steps have been taken since 25 August to address rising public concern about the operation of the waste and recycling collection service.

Answer

Item no 5.4

QUESTION NO 4

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 September 2016

Question

Can the Convener list:

- 1) The number of full time equivalent (FTE) environmental wardens employed in each Neighbourhood Partnership area in each of the last four years.
- 2) The number of fixed penalty notices for littering and dog fouling issued in each Neighbourhood Partnership area in each of the last four years.
- 3) The number of complaints received in each neighbourhood partnership area for littering and dog fouling in each of the last four years.

Answer



September 2016

Celebrate the Great



It's not often you get the chance to rub shoulders with Olympic and Paralympic stars, so do please make sure you get Wednesday 28 September in your diary.

That's when the public will get the unique opportunity to meet our Scottish heroes after all their outstanding sporting achievements in Rio.

The Council has held very positive discussions with sportscotland over the best way of allowing the public to celebrate the athletes' medal successes and an event (still in the planning) in Festival Square promises to be a once-in-a-lifetime opportunity.

So don't miss this amazing chance to take photos and mix with your sporting stars; hotfoot it to Festival Square between 3pm and 4pm on 28 September to meet your Rio heroes and show your appreciation for all their efforts.

Keep your eye on the Council website and local press for [further event details](#).

Keeping Edinburgh clean

Edinburgh is one of the world's most beautiful cities and I know all of us want to live in a place where the streets are kept as clean as possible and waste is disposed of responsibly.

Our staff worked extremely hard at Festival time to keep the city litter-free and our specially branded Our Edinburgh bins collected 60% more litter during August, showing that the public are definitely doing their bit to help Edinburgh look her best.

Refuse collection is another major priority as we strive to recycle more and send far less to landfill. Every year we carry out over 26 million waste collections, the vast majority of which happen without any issue. However it is only right we constantly review and make improvements to our services as we have done in recent years.

There has been increased recycling (now almost 45%) and a corresponding drop of 10% in the amount of waste ending up as landfill, which saves us £84.40 in landfill tax per tonne – or £1m a year! We've also invested in new vehicles, implemented daily bin collections, extended communal bins, rolled out food waste collections and trialled new technology, such as sensors on litter bins to monitor how full they are.

A warm Edinburgh welcome for Syrian refugees

Nobody could fail to be moved by the plight of the millions of Syrian refugees forced to flee their war-torn homeland and last year the Council was delighted to sign up to the Scottish Government's response to the refugee crisis.

I'm delighted that we have met our target of welcoming 100 refugees to the Capital within the first year of the relocation. Kindness and generosity are part of the DNA of this city and residents have extended a sincere and heartfelt welcome that does us all proud.

The Council is committed to building on the success of our Syrian Refugee Resettlement Programme and we look forward to working with the Scottish and UK governments to ensure the continued resettlement and successful integration of refugees in Edinburgh.

Saying no to cold callers

Everyone has the right to feel safe in their own homes but sadly there's a minority of pretty unscrupulous people out there who prey on the most vulnerable in our society.

That's why it's fantastic news that we've now established more than 100 special 'no cold calling zones' across Edinburgh to help stamp out doorstep crime. These zones give communities a strong voice against bogus callers and rogue traders and empower residents with the confidence to say no to unwanted callers.

Cold callers can often be a precursor to doorstep crime so the Council's Trading Standards team work very closely with Police Scotland to combat the problem. An incredible 100% of residents in existing zones are satisfied with the measures and 92% have noticed a drop in cold callers – proof that No Cold Calling Zones are having the desired effect.

Encouraging signs for Edinburgh's air quality

Tackling air pollution is a major challenge for all urban authorities. Here in Edinburgh we're acutely aware of the issue and work extremely hard towards improving air quality and making the city a cleaner, greener place for everyone.

While we certainly can't be complacent, early nitrogen dioxide data for 2016 from our fixed monitoring sites do prove satisfying reading, with emissions down a full third at St John's Road and more than a fifth at the Newbridge Roundabout.

It's tricky to pinpoint all the factors contributing to this fall in emissions, but it seems likely that the wide range of actions we're taking to improve air quality – such as our £200,000 investment upgrading the traffic signals to reduce queuing at Newbridge – could be starting to bear fruit. I know every effort is being made to ensure this positive trend continues.

Calling all community champions

It's elections time again! We're looking for people from all over Edinburgh who care about their community to put themselves forward as potential community council members.

Community councils play a really important role in the life of this fine city and they're a great way for people to help shape their local community and make a real difference to their neighbourhood.

If you think this sounds like your cup of tea, don't delay - nominations close on 26 September! Candidates must be 16 or over and registered to vote. [Nomination forms can be found on the Council's website.](#)

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◆ EDINBURGH ◆
THE CITY OF EDINBURGH COUNCIL

10.00 am, Thursday, 22 September 2016

Appointments to Outside Organisations

Item number	7.1
Report number	
Executive/routine	
Wards	All

Executive summary

Councillor Bridgman has been nominated to serve as a community director of Parc (Craigmillar) Ltd. The Council is asked to confirm his appointment.

Links

Coalition pledges
Council outcomes
Single Outcome Agreement

Appointments to Outside Organisations

Recommendations

- 1 To appoint Councillor Bridgman as a community director of Parc Craigmillar.

Main report

- 2.1 Councillor Bridgman has been nominated to serve as a community director on the board of Parc Craigmillar. Community directors are entitled to attend board meetings as non-voting members.
- 2.2 If agreed, this will be in addition to the Council's three voting members appointed to the organisation's board, Councillors Barrie, Munro, and Whyte.

Measures of success

- 3.1 The Council appoint a community director to the board of Parc Craigmillar.

Financial impact

- 4.1 Not applicable.

Risk, policy, compliance and governance impact

- 5.1 Not applicable.

Equalities impact

- 6.1 Not applicable.

Sustainability impact

- 7.1 Not applicable.

Consultation and engagement

- 8.1 Not applicable.

Background reading/external references

[Council Minute of 24 May 2012](#)

Andrew Kerr

Chief Executive

Contact Allan McCartney, Clerking Manager

Email: allan.mccartney@edinburgh.gov.uk | Tel: 0131 529 4246

Links

Coalition pledges

Council outcomes

**Single Outcome
Agreement**

Appendices

Thursday 22 September 2016; 1000 hrs

Locality Improvement Plans 2017-22

Item number	8.1
Report number	Executive
Executive/routine	
Wards	All

Executive summary

This report seeks approval for an approach to develop Locality Improvement Plans (2017 to 2022), which will build upon previous work undertaken to develop Neighbourhood Partnership Local Community Plans.

Links

Coalition pledges	All
Council outcomes	All
Single Outcome Agreement	All

Locality Improvement Plan 2017-2022

Recommendations

- 1.1 It is recommended that the Council agree to arrangements for the development of Locality Improvement Plans, as identified at Appendix 1, and that this report is referred to all 12 Neighbourhood Partnerships, Communities and Neighbourhoods Committee and Corporate Policy and Strategy Committee for their information.
- 1.2 Following the Local Government Elections, Members would wish to consider whether new governance arrangements are required to ensure input of local members.

Background

- 2.1 A key component of effective locality working is locality improvement planning. Currently the City has 12 local community plans, aligned to the 12 Neighbourhood Partnerships. However, many community planning partners, and some council services, deploy different locality improvement planning approaches.
- 2.2 A new Council Corporate and Local Strategic Planning framework was developed in 2015 with the launch of the Council Business Plan. At the same time, strategy and planning teams from across the Council were brought together under the new Strategy division. This has enabled a much more joined up and holistic approach to strategy and planning across the Council, and with all community planning partners. Consequently, one approach to locality improvement planning is now being proposed across the City, involving all Council services and all community planning partners.
- 2.3 The proposed approach is described in detail at Appendix 1 and will:
 - simplify and strengthen existing locality improvement planning arrangements;
 - improve public service integration;
 - place communities at the heart of locality improvement planning; and
 - enable all community planning partners to meet legal duties as a result of the Community Empowerment (Scotland) Act 2014.

Main report

- 3.1 An update report on locality working was recently discussed and approved by the Corporate Policy and Strategy Committee on Tuesday 14 June 2016.
- 3.2 The report identified that locality working has many different inter connected elements, including a focus on:

- Outcomes, values and leadership;
 - Prevention and tackling inequality;
 - Service integration (incl. assets & co-location), innovation and technology;
 - Locality governance and partnerships;
 - community involvement; and
 - Locality insight, planning and performance management.
- 3.3 As a result of the Community Empowerment (Scotland) Act 2014, locality planning is now a legal duty placed on the Edinburgh Partnership Board, and all community planning partners. As the new framework evolves the council will consider wider governance arrangements for decisions at local level.
- 3.4 All Council services and partner agencies (Police Scotland, Fire and Rescue Service Scotland, NHS Lothian, Edinburgh Health and Social Care Partnership, Edinburgh College, and the Third Sector) have agreed to develop a single integrated approach to locality planning, through the co-production of four Locality Improvement Plans, aligned to each of the four localities.
- 3.5 Appendix 1 identifies the following elements of the proposed approach to the development of Locality Improvement Plans:
- 1 Introduction
 - 2 Project Governance, Management and Resourcing arrangements
 - 3 Project Plan
 - 4 Citizen and Community Engagement/involvement
 - 5 Key Stakeholders
 - 6 Locality Improvement Plan Structure
 - 7 Delivery and Review
- 3.6 Engagement with, and the involvement of, elected members and a wide variety of stakeholders, with a specific focus on citizens and community groups, will be a critical element of the approach to develop Locality Improvement Plans. It is proposed that there will be two phases of engagement, both of which will also inform the development of the City Vision, the Council Business Plan and the Community Plan.

Phase 1 – October 2016 to December 2016

- This phase will focus on locality wide issues, outcomes, indicators and actions and link to the Council's budget and transformation engagement process and City Vision engagement activities.

Phase 2 – February 2017 to early April 2017

- This phase will focus on smaller areas that have poorer social, economic and environmental outcomes.
- 3.7 The final drafting process, and sense checking with key stakeholders, will take place from May to June 2017. It is proposed that final approval of each Locality Improvement Plan will take place during July 2017 to October 2017. The plans

will be signed off by the council and the Edinburgh Partnership board. The CP+S will be regularly updated on LIPs and scrutinise final draft visions.

Measures of success

- 4.1 Each Locality Improvement Plan will have an outcome based performance framework. Public performance reporting will take place annually, and will be led by Locality Leadership Teams.

Financial impact

- 5.1 In the resources section of each Locality Improvement Plan, there will be details of joint resourcing initiatives and other financial matters related to the delivery of priority outcomes and actions.
- 5.2 Council and community planning partner agency budget processes will need to take account of the LIP performance. Specifically, failure to deliver LIP priority outcomes and actions may require budget allocation changes. The need to shift financial resources towards preventative work will be critical over the lifespan of each LIP.

Risk, policy, compliance and governance impact

- 6.1 All risk, policy, compliance and governance impacts will be identified and managed by Locality Leadership Teams and the Locality Management Board.
- 6.2 Key risks will feature as part of the Council's corporate risk register, and the Edinburgh Partnership Board's risk register.
- 6.3 Final approval for each LIP will be sought from the Council and the Edinburgh Partnership Board. Responsibility for developing, delivering and reviewing LIPs will sit with Locality Leadership Teams.

Equalities impact

- 7.1 Locality working and locality improvement planning will enable the Council to better meet its public sector equality duty under the Equality Act 2010, by commitments to engage and empower communities of interest and place, and placing a focus on tackling poverty and inequality.
- 7.2 An equality and rights impacts assessment process has been established, and ERIA reports will be published at various points during the development of each LIP.

Sustainability impact

- 8.1 If approved, proposals will contribute to the delivery of Sustainable Edinburgh 2020 social and economic objectives, and support the Council and every community planning partner to meet its legal duties under the Climate Change (Scotland) Act 2011.
- 8.2 LIPs may include more outcomes and actions relating to environmental sustainability work (e.g. reducing GHG emissions, improving place making,

promoting use of sustainable food, implementing local climate change adaptation projects, delivering community and renewable energy projects, and promoting active travel, plus other actions defined by citizens and communities).

Consultation and engagement

9.1 Consultation and engagement activity has already taken place with each Locality Leadership Team on many of the elements described at Appendix 1. Further extensive engagement is planned to develop each LIP, as identified at paragraphs 3.5 and 3.6 above. In addition to engagement with Community Councils, Tenants and Residents Groups, Pupil and Parent Councils, Youth Forums and commissioning networks, new and innovative engagement methodologies with stakeholders will be deployed (e.g. use of open data, open space events, hacking events and youth social media engagement).

Background reading / external references

None.

Paul Lawrence

Executive Director of Place

Contact: Kirsty – Louise Campbell – Head of Strategy and Insight (Interim)

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Links

Coalition pledges	All
Council outcomes	All
Community Plan	All
Appendices	Appendix 1 – A Proposed Approach to the Development, Approval, Delivery and Review of Locality Improvement Plans (2017- 2022)

Introduction

This paper sets out a proposed approach for the development of the Locality Improvement Plans (LIPs) 2017 to 2022. In line with legal duties described in the Community Empowerment (Scotland) Act 2015, these plans will deliver citizen and community 'priorities and aspirations'.

Locality Improvement Plans will form part of the Council's and the Edinburgh Partnership's Strategic Planning Framework. They will also enable the delivery of better social, economic and environmental outcomes, improve community engagement and co-production, and promote deeper public service integration.

The LIPs will enable elements of locality working to improve across the City, examples include:

- local partnership activity;
- local economic growth;
- prevention work;
- tackling poverty and inequality;
- co-location;
- environmental sustainability;
- service innovation and integration;
- channel shift; and
- other public service reform objectives.

The Council and its partners agreed to develop four LIPs aligned to the locality boundaries. This approach will improve locality planning through partnership working and result in a reduction of the volume of local plans. This shared outcome approach will improve service transformation for resourcing, prevention and engagement.

LIP development is dependent on the commencement of the LIP approval process from June 2017 to October 2017. This process will enable scrutiny and approval by the Council and partners members. This timescale will also meet Scottish Government requirements and allows sufficient time for high quality community research and partner engagement.

Project Governance, Management and Resourcing arrangements

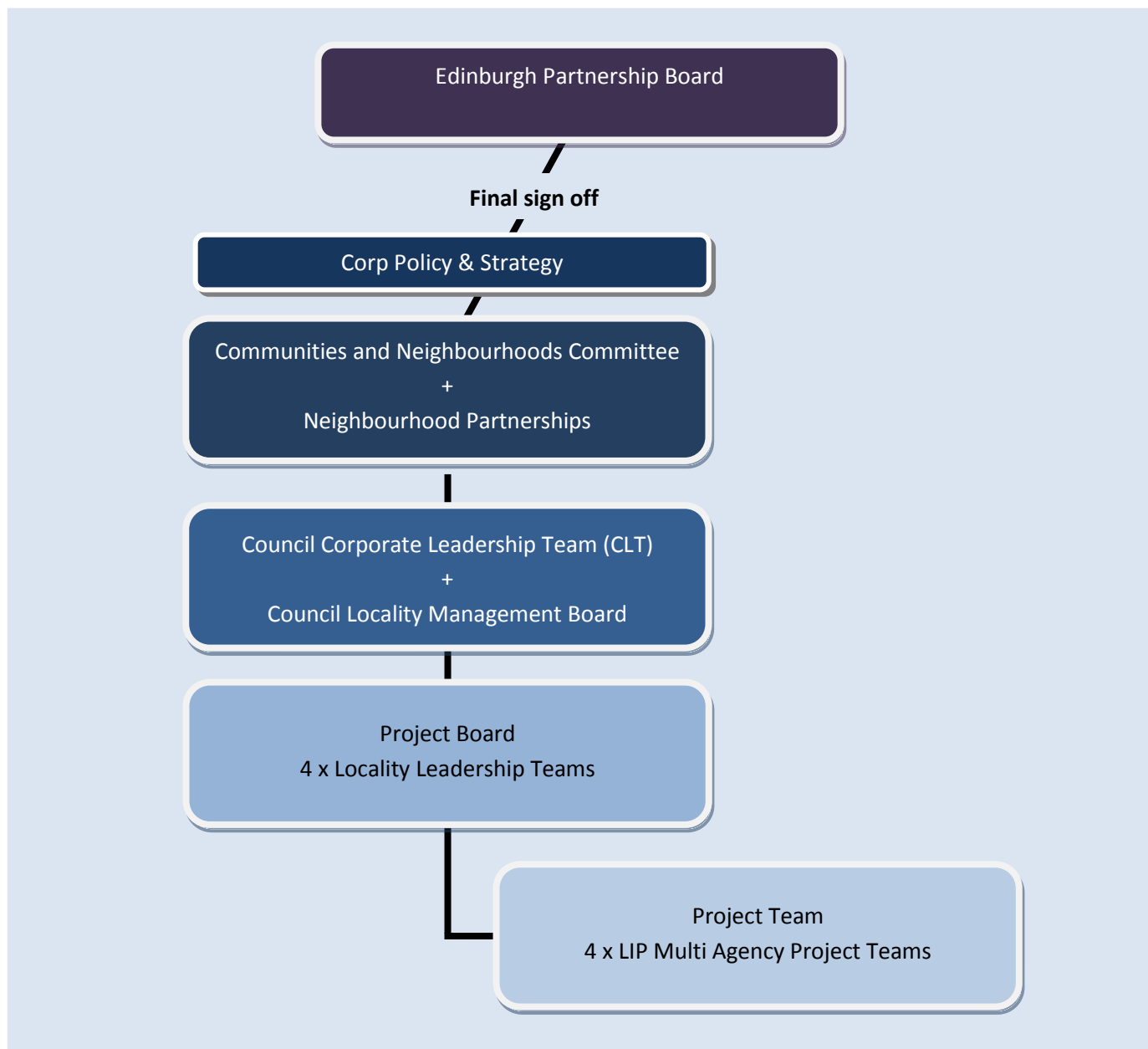
The development of LIPs will take around 12 months to complete. Four LIP Multi Agency Project Teams will be established to lead on LIP development. Each team will have dedicated staffing and financial resources and will report to the Locality Leadership Team. Teams will consist of staff from the Council and each of our partners, whilst additional support will be provided by the Council's Strategy and Insight division. There will be a combination of seconded and lead officer staff from each organisation. To deliver effective citizen and community engagement, staffing resource will be available from the Communities and Lifelong Learning Service, following the completion of their organisation review in early 2017. During engagement, particular focus will be given to areas with poor social, economic or environmental outcomes.

Locality Leadership Teams will act as the Project Board in each area. Development of the LIPs will also be closely monitored by CP+S during the transition from 12 Local Community Plans to four LIPs.

Final approval for each LIP will be by the CP+S then EPB, as the legal duty is placed on the Board as the recognised accountable body for community planning in the City.

Throughout the engagement and development process there will also be opportunity for partners to make grant or budget contributions to cover non staffing costs of project teams.

Below is a summary diagram of project resource and governance arrangements:



* Following the local Council elections in May 2017, Governance arrangements for the development and sign off of Locality Improvement Plans may change. Action will be taken to mitigate any impact of this.

Project plan

2016 2017
 June July Aug Sept Oct Nov Dec | Jan Feb Mar April May June July Aug Sept Oct

Council insight and research

- Develop locality profiles (v1)
- Best practice and legal duty research findings
- Impact assessment
- Development and delivery of engagement and communications plan

Phase 1 Engagement – Locality Wide outcomes and actions

- Engagement area wide
- Analysis of engagement findings
- Confirm area wide outcomes, indicators and actions
- Report back on final findings

Phase 2 engagement – small area engagement – outcomes and actions

- Agree small areas
- Engage with small areas to define outcomes, indicators and actions
- Analysis of engagement findings
- Confirm small area outcomes, indicators and actions
- Report back to stakeholders

Design and final drafting

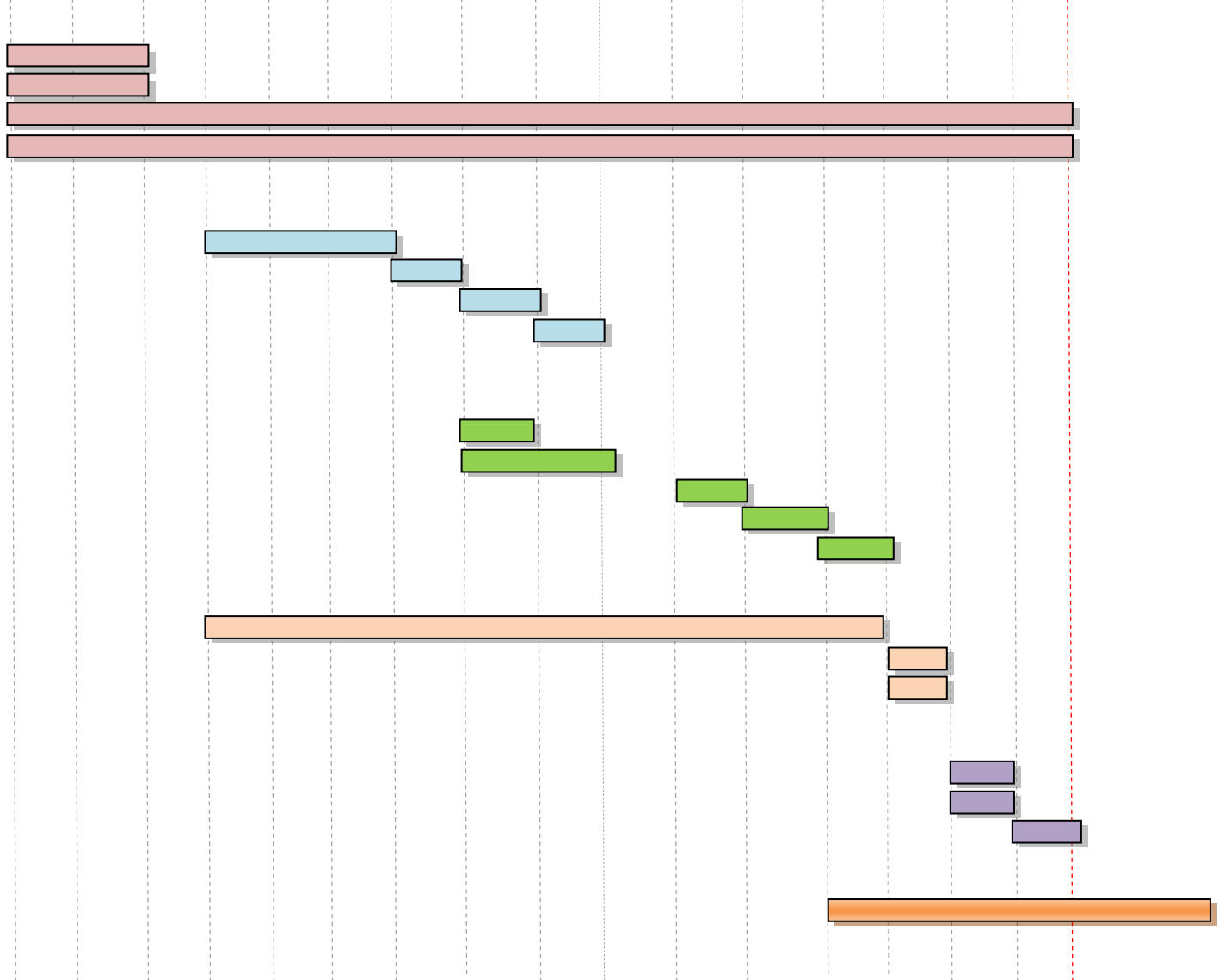
- Develop and agree design formats
- Develop final drafts
- Crystal Mark review

Approval Process

- CLT and partner agency officer approval
- CP&S and Partner Board / Exec approval
- EP Board approval

Delivery and review

- Annual review of LIPs and performance to commence each June



Locality Improvement Plan Structure

The table below indicates the proposed LIP structure, building on the work of Local Community Plans, and following feedback from each Locality Leadership Team and the Management Board. The plan details will be informed by engagement activities with the stakeholders identified previously.

This structure will enable other elements of locality working to improve across the City, eg:

- prevention work;
- leadership and values;
- tackling poverty and inequality;
- co-location;
- environmental sustainability;
- service innovation & integration;
- channel shift;
- joint resourcing; and
- other public service reforms objectives.

This structure will enable the council community planning partners to meet the statutory duty of ensuring citizen and community aspirations are at the heart of locality planning under the Community Empowerment (Scotland) Act 2015.

Section 1	•City vision and Community Plan outcomes and introduction to locality working
Section 2	•Action for citizen and community involvement
Section 3	•Locality insight - from research, performance analysis, locality dashboards and engagement)
Section 4	•Locality wide outcomes and actions - economic / social / environmental
Section 5	•Local outcomes and actions with focus on poorer social, economic and environmental areas.
Section 6	•Resources - shared budgets, integrated teams, assets and co-location and community assets
Section 7	•Partnership and Governance - locality leadership teams, committees, boards, Edinburgh Partnership board
Section 8	•Reporting performance and reviewing outcomes and actions
Section 9	•Values, leadership, culture and learning

Delivery and Review

The Chairs of the Locality Leadership Teams are currently responsible for the delivery of draft Locality Improvement Plans and will be supported by their members. The council may consider governance arrangements around decision making a local level.

Implementation of the LIPs will be reviewed at every meeting of the Locality Leadership Team, following this:

- A performance report on each LIP will be published each October; and
- A final evaluation and review of each LIP will take place in early 2022, with a report going to each LLT by March 2022.

- New LIPs will then be commissioned and completed by October 2022.

Citizen and Community Engagement

Two specific phases of engagement are proposed:

Phase 1 - October 2016 to December 2016

- This phase will focus on locality wide issues, outcomes, indicators and actions and link to the Council's budget and transformation engagement process and City Vision engagement activities.

Phase 2 - February 2017 to early April 2017

- This phase will focus on smaller areas identified to have poorer social, economic and environmental outcomes

A variety of approaches will be used to gather information from stakeholders during the development of each LIP. These will adhere with national Community Engagement Standards and industry good practice. Methods and projects include:

- Council committee Consideration
- City Vision Engagement programme
- Council Budget and Transformation engagement programme 2016
- Open data events – utilising locality profiles
- Hacking events
- Children and young person's engagement
- Edinburgh People Survey 2016
- Employee Engagement
- Place Making Standard tool
- Desk based research including - Edinburgh HSC Strategic Plan engagement; Benchmarking activities; Analysis of locality planning legal duties; Analysis if locality operational performance; and Data Warehouse insight.
- Locality Leadership Team meetings, Community and third sector events, Neighbourhood Partnership Board and Sub Groups meetings

Key Stakeholders

The list below indicates the range of stakeholders, that engagement will take place with, to inform the development of each LIP:

- Elected Members and Council Committees
- Local voluntary sector forums and third party funded providers
- Community Councils
- Community food and energy initiatives
- Neighbourhood Partnership Boards
- Police Operational Management Teams
- Fire and Rescue Management Teams
- Children's services management groups
- Tenants/residents associations and RSLs
- Pupil and parent councils
- Community Improvement Partnerships
- Service Users and Customers
- Communities with poor socio / economic / environmental outcomes
- Communities of Interest
- Partner agency staff
- Elected Members and Committees
- Edinburgh HSC Hubs and Clusters
- Edinburgh Partnership Board
- Major Developers and spatial planners
- Chamber of Commerce local members
- Edinburgh College and University

The City of Edinburgh Council

10am, Thursday, 22 September 2016

Energy for Edinburgh - Board of Directors Appointment

Item number 8.2
Report number
Executive/routine
Wards

Executive Summary

A recruitment exercise to the Board of Directors to Energy for Edinburgh has now been completed. Following shortlisting and interviews, a Board of Directors has now been selected and recommended for approval by the Council. Five Directors have been selected and if approved will offer the ESCO an invaluable mix of experience and skills sets and bring a balance of experience from the energy sector. The approval of the Board of Directors will allow Energy for Edinburgh to become incorporated and begin the process of developing energy projects.

Links

Coalition Pledges [P50](#) [P53](#)
Council Priorities [CO18](#) [CO19](#)
Single Outcome Agreement [SO4](#)

Energy for Edinburgh - Board of Directors Appointment

1. Recommendations

- 1.1 The Council is asked to:
 - 1.1.1 approve the appointment of Councillor Chas Booth to the Board; and
 - 1.1.2 approve the appointment of five external Board members.

2. Background

- 2.1 The Council has made a number of political pledges to the reduction of carbon emissions across the city. The Sustainable Energy Action Plan (SEAP) approved in February 2015 is the key programme for this agenda. It details a number of sustainable energy projects aimed at reducing carbon emissions and delivering social, economic and environmental benefits including, alleviating fuel poverty, providing affordable energy, new jobs and greater energy security.
- 2.2 An energy services company (ESCo) is seen as an important vehicle for achieving the SEAP's objectives and a key response from the Council to delivering affordable energy for Edinburgh's residents and businesses.
- 2.3 At the Council meeting of 10 March 2016, the establishment of Energy for Edinburgh (the Council ESCO) was approved. This report provides details on the recruitment process and proposed appointments of the Board of Directors to the company.

3. Main report

- 3.1 The Council has already approved three Councillors to the Board with Councillor Adam McVey and Councillor Lesley Hinds having been previously formally approved. Following the meeting of the 10 March, it was proposed that Councillor Chas Booth would replace Councillor Iain Whyte on the Board. This decision would need formal ratification at a subsequent meeting of the Council.

This report now seeks formal approval of Councillor Booth as the final Council Director to sit on the Board of Directors.

Recruitment: Shortlisting of External Directors

- 3.2 The recruitment process for the external directors to the Board was overseen by HR and followed similar processes as would be undertaken for the recruitment of Chief Officer posts to the City of Edinburgh Council.

- 3.3 A detailed recruitment pack was compiled outlining the strategic context of Energy for Edinburgh, the role of the Directors, person specification and recruitment arrangements. The recruitment pack was advertised on My Job Scotland, S1 Jobs, Indeed and Total Jobs, a job advert was also distributed through a number of internal and external networks. The link to the recruitment pack ran for a total of three weeks in June.
- 3.4 An editorial piece outlining the establishment of Energy for Edinburgh and the recruitment of Board Directors also featured in the Sunday Herald. A printed advert and leader board also featured in the Herald.
- 3.5 A total of 34 applications were submitted from a wide range of candidates. This was a very positive response, reflecting not only an interest in this agenda but also in the Council's plans for sustainable energy. Each application was measured against a number of key criteria and a shortlist of twelve candidates were selected to progress to interview.
- 3.6 These twelve candidates were selected based on their high calibre, extensive experience in the energy sector and the balance of skills that they each could offer as Board members. This covered relevant areas of expertise including, financial, commercial, community, and technical within the energy sector.

Recruitment: Interview Process

- 3.7 The interview process was undertaken on four dates throughout August. An interview panel was set up which included Councillor Adam McVey (Chair) Councillor Lesley Hinds and David Lyon, Head of Environment. Two independent advisors were also present at the interviews (Janice Pauwels, Sustainable Development Manager and Eleanor Kay, Senior HR Business Partner).
- 3.8 The interview process consisted of a ten minute presentation by the candidates outlining how they would balance and prioritise projects against the four core objectives of Energy for Edinburgh. This was followed by a series of questions from the interview panel.
- 3.9 Following the interview process the panel selected five of the original 12 candidates based on the strong mixed skills set that they each bring to the board and the balance that this provides. Overall they offer the Board a strong mix of commercial, financial, technical and community expertise within the energy sector.

Final Board of Directors

- 3.10 The final number of Directors appointed to the Board is eight.
The make up the final Board of Directors for Energy for Edinburgh is recommended as follows:

Three Council Directors (all elected members, one of whom will always be Chair);

Councillor Adam McVey (Interim Chair) - Vice Convenor Transport and Environment Committee

Councillor Lesley Hinds - Convenor Transport and Environment Committee

Councillor Chas Booth

Five external Directors;

Toby Tucker: subject to employer approval

Kathryn Dapre

Andrew Joss

Caroline Acton

Teresa Bray

Next Steps

- 3.12 If the Council approves the appointment of the Board of Directors to Energy for Edinburgh the next immediate steps would be arranging the first meeting of the Board to begin the process of agreeing the Business Plan and developing detailed delivery plans for projects.

4. Measures of success

- 4.1 The success of Energy for Edinburgh will be measured qualitatively and quantitatively through key performance indicators (KPIs). These KPIs might include number of projects delivered or carbon reduction achieved or financial measurements. For the purposes of the first Business Plan, a number of KPIs will be developed with agreement between the Shareholder Group and Energy for Edinburgh Board for monitoring performance. A key focus for the Shareholder Group will be on assessing what is going well, what is not being achieved, the reasons for both, and accordingly identifying and implementing changes to ensure the Business Plan is met.

5. Financial impact

- 5.1 There is no anticipated financial impact associated with the appointment of the Board of Directors as all of the positions are non-remunerative.

6. Risk, policy, compliance and governance impact

- 6.1 A table of risks are detailed in the draft Business Plan. A key risk will be to ensure the financial viability of the company post the ending of the start up funding from the Council. Robust projects and Business Plans will be required to ensure that there are defined projects to be taken forward that can provide a funding stream for Energy for Edinburgh. There are now a number of funding schemes that provide finance for the development of full Business Cases. The Council has already applied for funding for these and a number of Business Cases are already

underway. These are projects that can be handed over to the Company to take forward although it does not preclude it from pursuing other projects.

- 6.2 The development of Energy for Edinburgh as a company focusing exclusively in sustainable energy will provide a means of co-ordinating energy activity across the city which will contribute (potentially) significantly to the aims and objectives of the SEAP. This will contribute to the relevant legislation for local authorities including compliance with the Climate Change (Scotland) Act 2009 as well as the mandatory Climate Change reporting (commencing this October).

7. Equalities impact

- 7.1 A key objective of the ESCo will be to deliver affordable energy and alleviate fuel poverty. By delivering this objective, the Council ESCo will contribute positively to key equalities outcomes of reducing inequality, poverty and deprivation.

8. Sustainability impact

- 8.1 The appointment of the Board of Directors to Energy for Edinburgh will allow the ESCo to begin the process of delivering projects. This will potentially have a significant impact on the sustainability of the city. By taking a strategic role and overseeing energy initiatives across the city, it will contribute positively to the Council's pledges and targets on carbon. The ESCo is seen as a key delivery mechanism for the SEAP which aims to meet a 42% reduction in carbon emissions by 2020.

9. Consultation and engagement

- 9.1 There has been ongoing consultation and engagement in the development of the ESCo with Council officers and members. In addition regular updates have been provided through the Edinburgh Sustainable Development Partnership and the Member Officer Working Group.

10. Background reading/external references

Paul Lawrence

Executive Director of Place

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E-mail: Michael.kellett@edinburgh.gov.uk | Tel: 0131 529 3230

11. Links

Coalition Pledges	P50 Meet greenhouse gas targets, including the national target of 42% by 2020.
	P53 Encourage the development of Community Energy Co-operatives.
Council Priorities	CO18 Green- we reduce the local environmental impact of our consumption and production.
	CO19 Attractive Places and well maintained – Edinburgh remains an attractive city through the development of high quality buildings and places and the delivery of high standards and maintenance of infrastructure and public realm.
Single Outcome Agreement	SO4 Edinburgh’s communities are safer and have improved physical and social fabric.
Appendices	

10.00am, Thursday, 22 September 2016

Conference Invitation – ‘Local Government: Leading Reform – COSLA and Improvement Service Annual Conference & Exhibition 2016 (6-7 October 2016)’

Item number	8.3
Report number	
Executive/routine	
Wards	All

Executive summary

The Council has been invited to nominate delegate(s) to attend the COSLA and Improvement Service Annual Conference & Exhibition to be held at Crieff Hydro Hotel, Perthshire on 6-7 October 2016.

Conference Invitation – ‘Local Government: Leading Reform – COSLA and Improvement Service Annual Conference & Exhibition 2016 (6-7 October 2016)’

Recommendations

- 1.1 It is asked that the City of Edinburgh Council:
 - 1.1.1 Considers appointing elected members to attend the COSLA and Improvement Service Annual Conference & Exhibition 2016.
 - 1.1.2 Notes that Edinburgh City Libraries Visibly Impaired People (VIP) Service has been shortlisted in the COSLA Excellence Awards 2016.

Background

- 2.1 The City of Edinburgh Council is a member of COSLA and is invited to send delegates to this Annual Conference.

Main report

- 3.1 This year’s Annual Conference is entitled “Local Government: Leading Reform” and will explore the key challenges facing Local Government. It will specifically focus on Elections 2017 as well as the impact of the EU Referendum. It will also consider financial challenges and improving lives locally. Attached in Appendix 1 is the Conference programme.
- 3.2 The Excellence Awards Ceremony is included as part of the Annual Conference. The City of Edinburgh Council has been shortlisted for the City Libraries Visibly Impaired People (VIP) Service. This is an innovative new service which helps people who are blind or partially sighted to live independently. The service was designed by blind and partially sighted people and supports their information, learning and employment needs while linking them to community initiatives and social activity.
- 3.3 The VIP Service has already achieved ‘Bronze’ status and the Awards ceremony will announce if the Service has achieved ‘Silver’ or ‘Gold’.

Measures of success

- 4.1 There are no immediate measures of success applicable to this report.

Financial impact

- 5.1 The attendance options and costs are set out in the conference flyer attached to this report (Appendix 1). Costs will be met by Members Services.

Risk, policy, compliance and governance impact

- 6.1 There are no risks or governance concerns associated with the Council having delegates attend the Conference. The future governance and strategic role of COSLA will however be discussed during the conference.

Equalities impact

- 7.1 There are no equalities impacts arising from attendance at this conference.

Sustainability impact

- 8.1 Travel arrangements will be made in accordance with the Council's Sustainable Travel Plan.

Consultation and engagement

- 9.1 There are no consultation or engagement requirements. In line with the Conference and Civic Visit Procedure delegates should, following the event, complete a Feedback Form for inclusion in the Committee Business Bulletin.

Background reading / external references

The Background to the Conference can be found at
<http://www.cosla.gov.uk/events/2016/10/cosla-and-annual-conference-2016>

Andrew Kerr

Chief Executive

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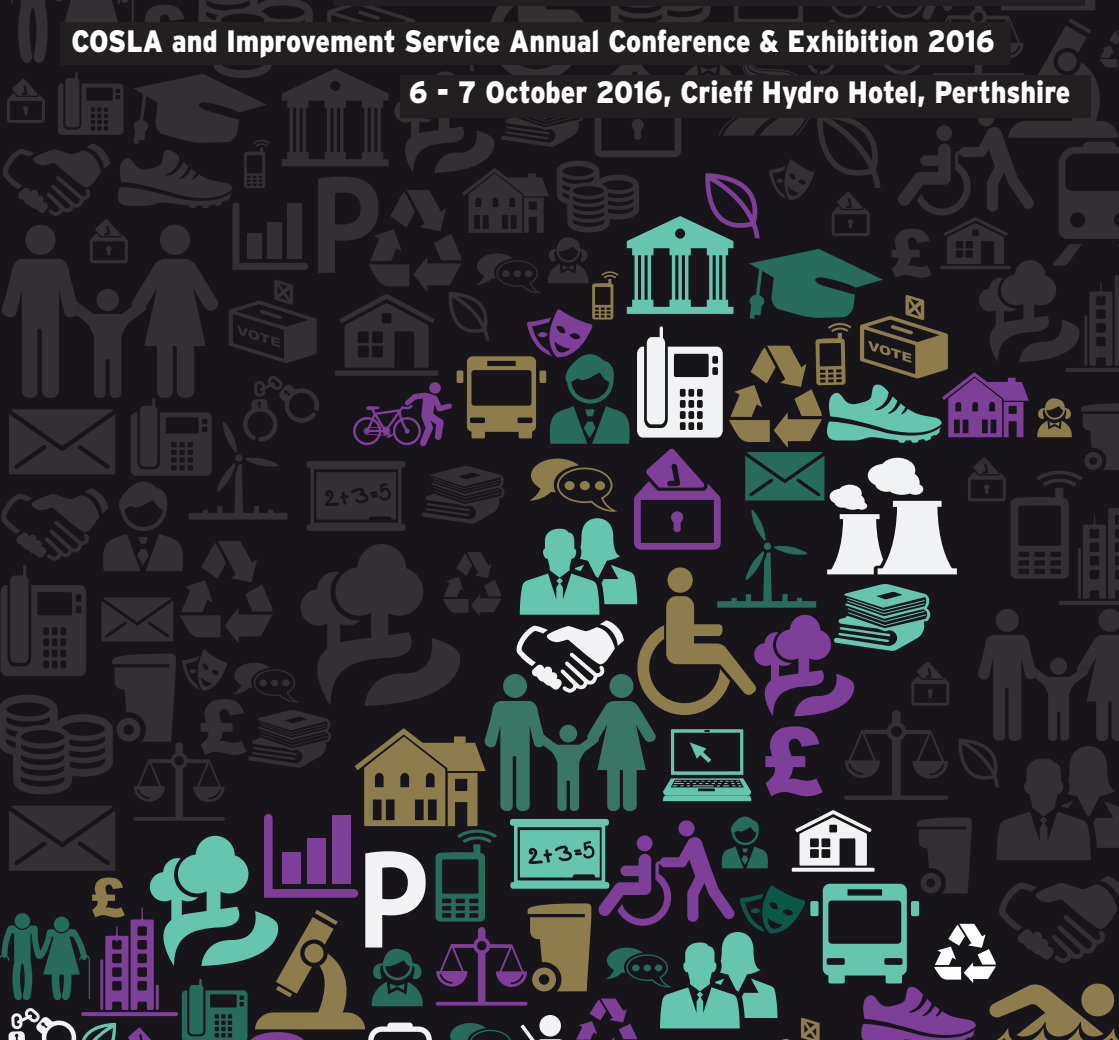
Links

Coalition pledges	P33 - Strengthen Neighbourhood Partnerships and further involve local people in decisions on how Council resources are used.
Council outcomes	CO23 – Well engaged and well informed – Communities and individuals are empowered and supported to improve local outcomes and foster a sense of community
Appendices	Appendix 1: COSLA Annual Conference programme

Local Government: Leading Reform

COSLA and Improvement Service Annual Conference & Exhibition 2016

6 - 7 October 2016, Crieff Hydro Hotel, Perthshire



In partnership with





Councillor David O'Neill
President
COSLA



Sally Loudon
Chief Executive
COSLA



Colin Mair
Chief Executive
Improvement Service

Entitled **Local Government: Leading Reform**, the 2016 COSLA and Improvement Service Annual Conference takes place on Thursday, 6 and Friday, 7 October, 2016 in the Crieff Hydro Hotel.

There is no doubt whatsoever that the 2016 COSLA and Improvement Service Annual Conference, the keynote event in the Scottish Local Government Calendar, comes at a crucial time for local democracy in Scotland and indeed Europe.

Not only are we six months in from the Scottish Parliamentary Elections, we have our own Elections in May 2017 and we also just witnessed the EU Referendum vote and will have to be fleet of foot through all of the fallout that will come on the back of this decision.

Even by normal standards this is a remarkable string of events for the backdrop of Conference. These are massive political influences which will certainly not make the waters Scottish Local Government has to charter any less choppy.

Returning to more bread and butter issues, there can be no disguising the fact that Scotland's Councils have done a remarkable job to date in the face of budget cuts. We all know that the financial situation is not going to get better for the

foreseeable future and there is evidence emerging that on-going budget constraints are beginning to impact upon some major service areas.

Further reductions to Council budgets are forecast. In order for Councils to continue to deliver first class services to communities, we need to closely monitor the impact on services this will have. It is therefore imperative that Scottish Local Government lead and influence the debate on reform and this will be a key focus for the conference.

Linked to both the budget issues and the reform agenda there is still no doubt that the challenges we face in Scotland need local solutions. That focus on improving lives locally is at the heart of everything that Councils do and never have the challenges been greater.

As you will see, there are lots of big issues in what we have planned and we want to expose our thinking to other people and develop it further. That is where conference comes in. We hope to see you in Crieff.



The 2016 fee includes:

As a member Authority, attending as a full residential Conference delegate will cost **£399** plus VAT.

Included in the full residential Conference delegate fee is one nights' accommodation on Thursday, 6 October. The fee includes attendance at the COSLA Excellence Awards, Pre-Dinner Reception, Dinner and Ceremony on Thursday, 6 October. It also includes attendance at the Conference and Convention sessions including tea/coffee and lunch on 6 and 7 October.

Plenary Sessions

The conference will start at **9.00a.m.** on Thursday, 6 October and concludes at **2.00p.m.** on Friday, 7 October. This is your chance to contribute to the debate on key issues in Scotland.

The conference is an invaluable opportunity to network in an informal situation.

Accommodation

This year's event will be held at the Crieff Hydro Hotel, Perthshire and it is anticipated that all conference delegates will be accommodated within the Hotel and surrounding grounds.

All accommodation must be booked through COSLA by Monday, 19 September 2016.

We are unable to guarantee places for forms received after this date.

For further information regarding the hotel or accommodation, please contact Linda Bruce on 0131 474 9228 or email linda@cosla.gov.uk

Hotel Information

Crieff Hydro Hotel is Scotland's leading leisure resort. Situated in the picturesque Starthearn Valley within Perthshire, Gateway to the Highlands. The resort is an hour's drive from Edinburgh, Glasgow and Dundee and only 17 miles from Perth.

Delegate Attendance Options

The following flexible attendance options allow you to attend the conference on a basis which best suits your needs. These changes are in response to customer demand and reflect delegates' increasing workplace commitments. Please read the options and mark your choices on the booking form.

OPTION 1

Full residential conference delegate

Accommodation on 6 October and attendance at all sessions, including tea/coffee and lunch on 6 and 7 October. Pre-Dinner Reception, Awards Ceremony and Dinner, on 6 October.

OPTION 2

Day delegate on Thursday, 6 October

Attendance at all sessions, tea/ coffee and lunch on 6 October. Does NOT include accommodation or attendance at dinner.

OPTION 3

Day Delegate on Friday, 7 October

Attendance at all sessions, tea/ coffee and lunch on 7 October.

OPTION 4

Accommodation on Wednesday, 5 October

Bed and breakfast on the night of 5 October.

OPTION 5

Accommodation on Thursday, 6 October

Bed and breakfast on the night of 6 October.

OPTION 6

Pre-Dinner Reception, Excellence Awards Ceremony and Dinner on Thursday, 6 October

Attendance at the Pre-Dinner Reception, Excellence Awards Ceremony and Dinner on 6 October.

Exhibiting

The exhibition is an integral part of the Conference, attracting a wide variety of organisations working in both the public and private sectors. Refreshments will be served in the exhibition areas to ensure that exhibitors have the chance to meet with delegates.

Further information is available from Megan Connelly on 0131 474 9224 or email megan@cosla.gov.uk

Advertising

The official conference handbook contains essential programme and speaker information and is distributed to all delegates attending the Conference. There is a limited amount of advertising space available in the handbook which will be A4 size and printed in full colour.

The following rates will apply :

Full page	-	£450 plus VAT
Half page	-	£280 plus VAT
Quarter page	-	£200 plus VAT

For technical specifications please contact Linda Bruce on 0131 474 9228 or email linda@cosla.gov.uk

Sponsorship

Sponsoring one particular aspect of the conference brings its own list of benefits and related costs. Organisations may also contribute to the cost of one of the options shown below with recognition in the Conference Handbook.

For estimated costs or to discuss your contribution, **please contact Linda Bruce on 0131 474 9228 or email linda@cosla.gov.uk**

OPTIONS

Excellence Awards Ceremony Dinner

Evening Pre-Dinner Reception

Lunch(es)

Refreshment Breaks

Delegate Writing Pads

Delegate Pens

Delegate Conference Bags

Promotional Literature and/or Complimentary Gifts

An opportunity exists for including promotional literature or small complimentary gifts in the Delegate Briefcase at a cost of £300 + VAT per item. We would require you to supply approximately 300 copies or gifts.

Please contact Linda Bruce on 0131 474 9228 or email linda@cosla.gov.uk for further information.

Partner's Attendance

Partners of all delegates are welcome to attend the conference at an additional cost of £280 plus VAT.

For catering and administrative purposes, please provide details of your planned attendance at the event. All accommodation will be in either a twin or double room with your partner. Access to the leisure facilities at Crieff Hydro is also available to partners.

Delegate Booking

Please photocopy this form for each delegate attending and return it to **Linda Bruce** at the address below by **Monday, 19 September 2016**.

COSLA,
Verity House,
19 Haymarket Yards,
Edinburgh, EH12 5BH

T: 0131 474 9228
F: 0131 474 9378
E: linda@cosla.gov.uk

COSLA
Verity House
19 Haymarket Yards
Edinburgh EH12 5BH
T. 0131 474 9200
www.cosla.gov.uk

Improvement Service
iHub
11 Quarrywood Court
Livingston EH54 6AX
T. 01506 282012
www.improvementservice.org.uk



In partnership with



Delegate Booking Form

First Name _____	Surname _____
Job Designation _____	Organisation _____
Address for Correspondence _____	Telephone _____
_____	Email _____
_____	_____

ATTENDANCE OPTIONS AND COSTS

Delegates are invited to 'pick and choose' the most appropriate options. For a description of all the options, please refer to the notes overleaf. We regret that **NO REFUNDS** can be made, although delegates may substitute, providing reasonable notice is given. It is also important to note that it is **NOT** possible for delegates to 'share' a conference place.

Prices are shown excluding VAT

Full Conference Option (please tick)

	*Member	Non-Member
1. Full residential conference delegate (includes everything listed below EXCEPT accommodation on Wednesday, 5 October	<input type="checkbox"/> £399	<input type="checkbox"/> £475
2. Day delegate on Thursday, 6 October	<input type="checkbox"/> £180	<input type="checkbox"/> £250
3. Day delegate on Friday, 7 October	<input type="checkbox"/> £180	<input type="checkbox"/> £250
4. Accommodation on Wednesday, 5 October	<input type="checkbox"/> £99	<input type="checkbox"/> £99
5. Accommodation on Thursday, 6 October	<input type="checkbox"/> £99	<input type="checkbox"/> £99
6. Pre-Dinner Reception, Excellence Awards Ceremony & Dinner on Thursday, 6 October	<input type="checkbox"/> £77	<input type="checkbox"/> £77

* Member – Denotes Elected Members and Officers from COSLAs Membership Local Authorities

PAYMENT

Please choose one of the following payment schemes (A or B)

A. I enclose a cheque for the amount shown below
made payable to COSLA

Amount payable £ _____

Please add VAT at 20% £ _____

Total amount due to COSLA £ _____

A VAT Invoice will be sent separately and a confirmation letter closer to the date of the conference.

B. Please invoice my organisation

Authorised signature _____

Please print name _____

SPECIAL REQUIREMENTS

	Delegate	Partner
Diet?		
Audio?		
Visual?		
Access?		

PARTNER'S BOOKING DETAILS

Name _____

Address for Correspondence _____

Telephone _____

Partner's attendance schedule

Accommodation on Wednesday, 5 October (double/twin occupancy)

Accommodation on Thursday, 6 October (double/twin occupancy)

Refreshments and lunch on Thursday, 6 October

Refreshments and lunch on Friday, 7 October

Pre-Dinner Reception, Excellence Awards Dinner and Ceremony on Thursday, 6 October

Amount payable - £280.00

Please add VAT at 20% - £56.00

Total amount due to COSLA - £336.00

I enclose a cheque for the amount shown above

Further information is available from Linda Bruce on
T: 0131 474 9228 E: linda@cosla.gov.uk